



Corozal Junior College

San Andres Road
P.O. Box 63
Corozal Town, Belize



PAYMENT PLAN CONTRACT

IMPORTANT: This contract must be completed and returned as part of the registration process. No payment plan will be allowed if this contract is not received, along with all other necessary information and a copy of a legal valid picture ID certified by a Justice of the Peace.

Student Name: _____ Parents/Guardians: _____

Student ID Number: _____

Permanent Address: _____

Other: _____

Contact Number: _____ Contact No: _____

Email: _____ Email: _____

1. I/We, _____, commit to pay Corozal Junior College the sum of _____ for fees, tuition and other school related cost.

Mode of Payment:

2. I/We elect to pay to registration, tuition, fees and other costs

A. in one lump sum by the date of registration. _____

B. by instalment payments. _____

3. I/We agree to make payments on the terms and conditions as set out below:

Date	Amount
BOX "A"	
INSERT	
APPROVED	
PAYMENT	
SCHEDULE	

OR
CROSS
OUT
BOX "A"
IF USING
BOX "B"

Date	Amount
TO BE	FIRST
FILLED	PAYMENT
BASED ON	SHOULD
AGREEMENT	BE AT
WITH	LEAST
PARENT/	50% OF
STUDENT	REGISTRATION

◀50% OF
REGISTRATION
IS BASED ON
COLLECTION
POLICY.

4. I/We further agree to be legally responsible for paying the fees described above within the timeframes described above.

5. I/We further agree that all payments will be paid when due. Should I/We be late in payment, I/We understand that the following process will be followed:

a) The parents/guardians will be notified of the payment not being received via an **Urgent Notice – Overdue Account** letter or email.

b) The parents/guardians will be given five (5) calendar days to bring the account to current status or meet with school administration to have an adjusted payment contract approved (not a guarantee).

6. I/We further agree that payments not received within 5 days of the scheduled date(s) shall accrue \$10.00 late payment fee. In addition, I/We agree that in default of any scheduled payment of the entire amount payable under the contract, the total shall immediately become due and payable and I shall not be allowed to register for another semester or school year.

7. I/We further agree that **payments older than 30 days shall be considered in default** and at this point Corozal Junior College shall exercise its right to exclude me from attending classes and from obtaining *other school services.

8. I/We commit to pay Corozal Junior College the Amount Due on this contract, plus any late fees incurred due to payment default.

9. Please Note: Absolutely no payment arrangements other than those noted above will be accepted for the _____ school year. All payment arrangements must be finalized prior to the first day of school.

10. **OTHER:** Kindly indicate if you are on partial/full scholarship and / or financial assistance:
Donor _____
(Attach supporting letter.)

11. I/We have read and understood all of the terms and conditions contained in this agreement, and I/we agree to be legally bound by those terms and conditions.

Student Name (Print)

Parent/Guardian Name (Print)

Signature of Student

Signature of Parent/Guardian

Date

Date

Witness Name (Print)

Parent/Guardian Name (Print)

Signature of Witness

Signature of Parent/Guardian

Date

Date

* No access to abacus, no transcript, etc.